



**SNAM Statewide Training Committee
Minutes August 3, 2018**

Members Present: June Altom (Chair), Sue Bevins (Co-Chair) *Called in*, Dan Connors, Amy Klinkowski (secretary), Scott Little, Maureen Ouvry, Lori Adkins, Scott Little

Guest-Xaviar Jaramillo

Members Absent: Carolyn Thomas, Barbie Ward-Thomas, Shari Bock, Dan Gorman, Howard Leikart, Linda Stull, Paul Yettaw, Richard Browder, Korrie Perkins, Whitney Vance from MDE will be replacing Nick Drzal

The meeting was called to order at 9:54 am by June Altom at the UDIM office.

Moved by Dan and seconded by Lori to approve the agenda.

May minutes approved by consensus.

REPORTS

Treasurer's Report: Scott Little reported and discussed the profit loss statement .

Reminded us that we budgeted high and the MDE grant was discontinued. There is a positive net income. We did not exceed our expenses. Lori asked if SWT has a separate budget than SNAM. Scott replied that the physical cash is separate. There are two checking accounts.

YTD Quarterly Participant Report: Scott reported 579 in 2017/18 SY vs 962 in 2016/17 SY.

Over 100 participants are scheduled in August. Last year was 208. A few classes that are scheduled do not have participants listed in report and will likely increase the total.

Pop up class: Scott working on a FID class but changing time to September or October for better attendance. Peggy Fletcher and Wendy Crawly from MDE will be requested to present.

Leadership Academy: Macomb ISD hosted with 26 attendees. This is the 2nd largest group to date. Participation and interaction was still good as well as evaluations. Legislative update section from Sara Simmerman was added.

- Lori noted that legislation and issues about block grants does not count towards professional development—change topic to Public Policy/Regulatory History and Background of Child Nutrition Programs
- will hold again at pre-conference Fall 2018

Knife Skills Class: Xavier reported on pilot in Holland

The 2 hour class had 12 participants and 1 instructor. The cost for food was \$50. Handouts from Farm Fresh Skills class were used along with “Vegetable Cut” handouts. Class time was

entirely food prep except for introductions and knife safety discussion. Recipes were not part of the class. Materials were from the Farm Fresh Skills Class. Knives should be sharpened after each class.

Training Lean Process: Dan Connors reported

The Group is in “Recommendation” state to Diane. Group includes MDE, Food Service Directors, Scott (SNAM), and ISD Consultants.

Coordination of Training Calendar is an example of one of the goals AND a review of what training is out there. A few of the other goals are to create a “clearing house” for folks to go to, reduce the redundancy and make registration easier.

UDIM Report: from Emily Mattern’s email

1. High School Sports Nutrition Conference on August 9 at Little Caesar's Arena. Click for more information: <https://www.eventbrite.com/e/building-blocks-practical-applications-for-the-student-athlete-tickets-46153506380>

2. Breakfast on the Farm at Tim Hood's Family Dairy Farm in Paw Paw on August 25. More information: https://www.canr.msu.edu/breakfast_on_the_farm/van-buren-county-hood-farms-family-dairy/index

3. We are updating more of our nutrition education materials. We are happy to provide handouts and posters to Statewide Trainers and food service directors. My Plate for kids and adults in handouts and posters are ready to send.

4. We are working with MDE on their target breakfast schools.

5. No back to school mailing this year for all school districts.

6. TJ Lang is the our new Lions Fuel Up to Play 60 player ambassador. He is a guard and #76. He played for Eastern Michigan and graduated from Birmingham Brother Rice (but did play 2 years at Lakeland High School in Huron Valley).

Team Nutrition Report :

Whitney Vance will be replacing Nick. Scott and Whitney H will work with her to cover the grant funded speaker at Fall conference.

DISCUSSION ITEMS

Reviewed and discussed the class participation list. Leadership Academy may have shifted what members decide to take.

Prometric review—who is offering? is there class material?

Discussion about reaching out to schools that have spend down plans. Suggest using SWT to meet Professional Standards.

Howard's news — include training tips and ideas...

Reminder for class scheduling near SNAM/MSBO conference time in October and April. Classes are not scheduled 3 weeks prior to or after Conferences. Sept 30 and March 20 are the deadlines to schedule this year. Whitney will send a message to instructors.

Conference and pre-conference classes : Special Needs Class Friday afternoon-3 hours, SNS exam,Nutrition 180 Th and Friday, Leadership Academy.

Idea—menu planning—break out reimbursable meal information for a two hour class?

Knife Skills class waiver of liability...Scott will check with insurance provider

POP Up classes—June working on procedures

Course descriptions on web site— inconsistent descriptions. Need to enhance to sound more interesting and provide more detail. Include the Professional Standard Code. Work will be completed at TTT. Assignments will be given prior to attendance so instructors can complete work at meeting. Goal is to improve descriptions and include professional standard code. December 3 at the SNAM office. June will complete agenda and add Marketing 268 for updated class.

MSU Ex grant—Grant approval will be identified in October. Michigan Farm Fresh Skills class will be offered in different locations around the state 8 times and free for participants if approved.

Lori made a motion and Dan seconded to spend \$150 for Fresh Skills class and Knife Skills class supplies. Motion carried. Xavier will purchase vegetable peelers and have knives sharpened.

ICN Class-Lori reported on new class—not on web site yet. This is different from Dealing with Conflict. The contact takes a deeper dive into diversity and biases, managing personalities and conflicts, and more suitable for managers and directors. She will continue pursuing. Lori will continue review process possibility for TTT.

ACTION ITEMS

Knife Skills Class

Amy motioned to approve as new 2 hour course and charge the 3 hour rate. Seconded by Lori. Motion carried.

Approve pre-conference classes

Motion by Lori to offer Special Needs and Nutrition 1 as Fall Pre-Conference classes. Maureen seconded. Motion carried.

June will identify instructors.

OLD BUSINESS

Marketing Class-need to schedule class

NEW BUSINESS

None to report

ROUND TABLE DISCUSSION

June reaching out to Patty Wall for Resource and Education room at conference. Will be asking for assistance to help with booths.

Amy reported on outreach to teach classes in UP, Manistee, Fremont, and Grand Rapids Area. There was little interest or no responses from most areas. Scheduling a year out may help.

Adjourned 1:22

Next Meeting

September 28, 2018 at SNAM Office at 9:30 am