



School Nutrition Association of Michigan

“Be the primary resource that empowers our members to advance good nutrition and promote healthy lifestyles for Michigan children.”

Executive Board Meeting

May 24, 2018 – 9:30 am – 12:00 pm

SNAM Office

Meeting Minutes

Welcome and Introductions

Kurkowski

Call to Order 9:32 Roll Call and Establishment of Quorum

- **14 members in Attendance:** Mary Kurkowski, Rachelle Bendall, Sue Bevins, Richard Browder, Dan Connors, Diane Golzynski, Dan Gorman, Whitney Haughey, Carl Hopp, Brenda Jensen, Scott Little, Jennifer Mattison, Peg Panici, Sara Simmerman, Carolyn Thomas-Tardy
- **1 Member On-Line in Attendance:** Xaviar Jaramillo
- **1 Guest-** Meg Collins – Dietetic intern

Approval of Minutes

Motion by: Dan Gorman

Supported By: Sara Simmerman

Adoption of Agenda –

Approved by: Sue Bevins

Supported by: Dan Gorman

Business Reports

Treasurer’s Report #5

Brenda Jansen- On track with budget, report on file

Comments:

Scott Little: After all expenses are added, we will come in under budget. 2018/19 Budget has been adjusted

Executive Director’s Report #29

Scott Little

1. **MSBO Conference** in Detroit was successful. Record attendance
2. **MDE SNAM conference** will be at Amway Grand in GR- Currently we have 240 registrations
3. **After 2020 Conferences** will be rotated
 - November 13-15, 2020 Amway Grand, classes will primarily be held in the hotel. Food show will be at DeVos.
4. **Bylaws: Received from SNA,**
 - SNA added affiliate language to our bylaws.
 - Bylaws Committee will meet again- date to be determined when Scott receives updated bylaws
5. **Attended the National Leadership Conference**
6. **Changes to initial meeting for new members**
 - November meeting



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- All previous years and new members will pass the binder at conference. - Possible at the beginning of the conference instead of the end.
 - Binders need to be updated.
7. **MDE Lean process initiative-**
- Premise was to identify a process of how people achieve training,
 - What we can do to improve the process of training, reduce the redundancy of training. Look for changes

Discussion Items

1. **President's comments**

- Board reports should reflect what you have done to meet the goals of our strategic plan.
- What are we doing to promote membership - set up tables at shows and trainings

2. **SNAM/MSBO Partnership Eval.**

- 10 People completed survey
- Overall 80% Excellent 20% Great
- Successes - Knowledge, Conferences, and Information provided well, similar goals, partnership with MSBO very valuable. Great dialog, open communication
- Improvements: representation and backing of SNA goals, Position Papers, Board decisions, and Chapter meetings, clear understanding of Board decisions. Budgetary matters, Clarification of board duties.
- Set committee to clarify Board duties. Table it until new bylaws are released.

3. **Other Goals**

- SNAM Goals - to increase membership.
- Complete Bylaws

4. **SNA ANC/NLC**

- SNA will be in Las Vegas
- Whitney will attend instead of Scott. This will be very beneficial for Whitney
- NLC at Long Beach, CA
- Scott Little, Richard Browder, Carolyn Thomas and Mary Kurkowski attended they felt it was a valuable conference.
- Need to recruit our future leaders to attend next year.
- Should attend before you become Vice President.

5. **Nominations**

- Refer to SNAM Slate of Officers sheet.

6. **June Leadership Retreat**

- June 28 at Cooley Law Stadium
- Focus on how to provide value to our members
- Bylaws



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- Future leaders
- Online invite
- Map online with parking directions
- 7. **2018-19 Budget Review**
 - Training budget lowered
 - Budgeted for breakeven budget
 - SNIC not budgeted
 - MSBO LI not budgeted, Golzynski has already attended
- 8. **SNA Giveaway Guidelines**
 - **ACTA Conference in Minnesota-** Gay Anderson from SNA apparently mentioned that Associations should not solicit vendors for sponsorships. SNA does this, so there may have been a misunderstanding.
 - SNAM will continue to operate as we have in the past in this regard.
- 9. **Annual Conference Update**
 - Welcome reception to be held at Luginut stadium
- 10. **Leadership Academy Update/ Pop-up Workshops**
 - June academy to be held at Macomb ISD
 - Fall academy during annual conference
 - Dan Connor’s put together new SNAM flyer on the value of our organization and training offered
- 11. **Board Reports**
 - Sara
 - Legislation two new flyers of school meals
 - Farm bill voted down – up for new vote on May 29
 - 80% of the bill is SNAP ED programs will effect programs (Medicaid/DC)
 - Received 20 million for breakfast grant
 - Recommendations or Charge Policy
 - Republican study is all about cutting funds
 - We need to keep everyone informed
 - We are a direct service to needy kids fraud is not an issue like food stamps.
 - Congregate feeding rule has relaxed- Pilot program will allow student to take a lunch home on half days
 - 10 Cent a meal pilot is expanding

Action Items

- (a) **2018-19 Budget Approval**
 - Approved by:** Sue Bevins
 - Supported by:** Dan Connors
- (b) **Code of Ethics**
 - **Modify form on first line to read:**



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As member of the School Nutrition Association of Michigan (SNAM) organization Board of directors, we are a professional organization of public school employees united to enhance and empower our members to advance good nutrition and promote healthy lifestyles for Michigan children. In addition add on signature line, add position.

Committee Reports/Round Table

- Sue Bevins and Carolyn Thomas will present at SNA ANC- Tools for menu planning.
- Sara Simmerman – Area workshop was a success
- Caroline Thomas-MIND dashboard project
 - USDA awarded money to MDE to condense all dashboards (MIND, MEGS, FID, GEMS/MARS etc.) into one. Looking for input.
- Peg Panici- West Michigan Directors group will do Back to School workshop, August 16
- Jennifer Mattison – Had two Legislator to Lunch events
- Dan Gorman – Will add new membership to the staff that take classes offered.

Adjournment – 12:29 Mary Kurkowski